

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, NOVEMBER 19, 2024, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Michelle Hopper, Steve LeBlanc, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Caleb Goode and Lillie Knesel were also present.

NO PUBLIC COMMENT

On motion by J. Schleper, 2nd by M. Adams, the agenda was approved. Motion carried unanimously.

On motion by M. Derrick, 2nd by L. Woodring, the consent agenda, including minutes of the October 15 board meeting and the treasurer's report for October, was approved. Motion carried unanimously.

**TREASURER'S REPORT
FOR OCTOBER 2024**

BUDGET ACCOUNT

\$542,477.18 Balance September 30, 2024
232,410.64 Real Estate Taxes
2,744.49 Corporate Replacement Tax
2,977.44 Interest
970.00 Non-Resident Fees
388.00 Non-Resident Fees-Epay
476.30 Fines
31.10 Fines-Epay
621.94 Copies
46.80 Copies-Epay
20.00 Meeting Room Fees
181.23 Lost items
98.90 Fax
17.50 Fax-Epay
800.00 Gifts & Memorials
50.00 Storywalk Sponsorship
13.85 Book/Magazine Sales-Epay
1,045.00 Miscellaneous

3.81 Miscellaneous-Epay
 785,374.18 Balance + MTD Income
45,503.38 Less Expenses
 \$739,870.80 Balance October 31, 2024

*624,027.91 Checking Account
 140.00 Cash on Hand
 35,154.05 Illinois Funds-Epay
 80,548.84 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 11,974.38 Checking
 561.00 Illinois Funds

SPECIAL RESERVE

\$ 3,394.51 Checking
 567.47 Illinois Funds

Building and Grounds/Expansion Project Committee

Caleb Goode, SM Wilson Site Superintendent, gave a construction update.

S. LeBlanc reported regarding ongoing plans for possible updates to existing library spaces, to possibly include roof replacement. He also reported on options for modernizing or replacing the elevator.

An ad hoc furnishings committee was appointed: M. Adams, M. Hopper, K. Weber, L. Woodring. They are reviewing and discussing plans for shelving and furnishings for the new space.

Materials, Bylaws and Policy Committee

No report.

Finance Committee

Librarian J. Pruitt presented the November check registers.

Check #	Date	Payee	Cash Account	Amount
1046	11/19/24	Heneghan and Associates, P.C.	1100	1,462.50
1047	11/19/24	Quality Testing & Engineering	1100	3,267.30

1048	11/19/24	S.M. Wilson & Co.	1100	629,826.01
Total				634,555.81
Check #	Date	Payee	Cash Account	Amount
13507	11/19/24	Baker & Taylor	1000	4,337.78
13507a	11/19/24	VOID	1000	
13508	11/19/24	Bethalto Public Library District	1000	24.09
13509	11/19/24	Brockman Co.	1000	33.92
13510	11/19/24	City of Jerseyville	1000	17,049.61
13511	11/19/24	City of Jerseyville-Storage Rental	1000	93.00
13512	11/19/24	City of Jerseyville-IMRF/FICA	1000	4,626.63
13513	11/19/24	Demco	1000	149.89
13514	11/19/24	First Baptist Church	1000	30.00
13515	11/19/24	Grafton Technologies, Inc	1000	193.16
13516	11/19/24	Illinois Power Marketing dba	1000	600.85
13517	11/19/24	Illinois American Water	1000	200.87
13518	11/19/24	Rusty Ingram	1000	195.00
13519	11/19/24	Jersey County Historical Society	1000	110.00
13520	11/19/24	Kanopy, Inc.	1000	8.00
13521	11/19/24	Lazerware Inc.	1000	898.74
13522	11/19/24	Chris Maness	1000	400.00
13523	11/19/24	Midwest Tape LLC	1000	1,733.27
13524	11/19/24	ILL Dulaney-Browne Library	1000	24.99
13525	11/19/24	Payroll	1000	22,402.42
13526	11/19/24	Elizabeth Smilack	1000	92.94
13527	11/19/24	Smith's Pest Control	1000	45.00
13528	11/19/24	VISA	1000	1,662.76
13528a	11/19/24	VOID	1000	
13528b	11/19/24	VOID	1000	
13529	11/19/24	Watts Copy Systems, Inc.	1000	252.96
Total				55,165.88

On motion by J. Schleper, 2nd by K. Weber, the check registers were approved. Motion carried unanimously.

On motion by J. Schleper, 2nd by S. LeBlanc, a 1% equalization assessment will be paid to library employees. Motion carried unanimously.

Technology Committee

M. Derrick reported on necessary equipment needed for the expansion as well as alternative options for IT support.

Librarian Report

Librarian Pruitt reported on statistics, programming, and upcoming events.

Friends of the Library

The Friends of the Library continue to repaint the bathrooms, hallway, and meeting room.

They are planning a Disney Trivia fundraiser for Spring 2025.

CORRESPONDENCE

We have been notified by Jersey County that Walgreens is appealing for a reduction of their assessed property value.

OLD BUSINESS

None.

NEW BUSINESS

None.

BUSINESS FOR DISCUSSION ONLY

None.

NO PUBLIC COMMENT

Meeting was adjourned at 7:28 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary